



JNTUH UNIVERSITY COLLEGE OF ENGINEERING SULTANPUR
Sultanpur (Vill), Pulkal (Mdl), Sangareddy (Dist) – 502273, Telangana (India)

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Date: 08.09.2026

REMINDER CIRCULAR

Sub: JNTUH UCE Sultanpur – Conduct of Parent-Teacher Meeting (PTM) for B.Tech. II to IV Year Students on 10.09.2026 – Reminder – Reg.

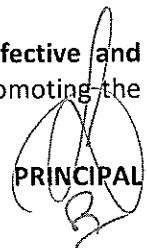
With reference to the Circular dated **21.08.2026** regarding the conduct of the **Parent-Teacher Meeting (PTM)** for B.Tech. II, III and IV Year students, all concerned are hereby reminded that the **Parent-Teacher Meeting is scheduled to be held on 10th September 2026 (Thursday)** at the College.

The PTM is being organized to facilitate direct interaction among **Parents/Guardians, Students, Batch Coordinators, Class In-charges and Faculty Members** to review the academic progress and overall performance of the students.

Important Instructions

1. The **presence of the parent/guardian of every student is mandatory**. Parents/Guardians are requested to attend the meeting without fail.
2. All students shall **accompany their respective parents/guardians** and participate in the interaction with the concerned faculty members.
3. Parents/Guardians are requested to interact with the **Batch Coordinator/Class In-charge and concerned faculty members** and review the academic performance of their ward.
4. Special attention shall be given to students having **shortage of attendance, poor academic performance, or academic/disciplinary concerns**.
5. Parents/Guardians are requested to provide their **valuable suggestions and feedback** for improving the academic performance and overall development of their wards.
6. All concerned **HoDs, Academic Coordinators, Batch Coordinators, Class In-charges and faculty members** shall ensure necessary arrangements for the smooth conduct of the PTM and maintain the required records of attendance and interaction.
7. All students shall **inform their parents/guardians immediately** and ensure their participation in the PTM on 10.09.2026.

All concerned are requested to extend their cooperation and ensure the **effective and meaningful conduct of the Parent-Teacher Meeting on 10.09.2026**, with a view to promoting the academic progress, discipline and overall development of the students.


PRINCIPAL

To

All the HoDs and Regular Teaching Staff – with a request to circulate the same among the staff and students under their control.

All the Academic Coordinators.

All the Deputy Wardens.

The students concerned, with a request to inform their parents/guardians and ensure their participation.